



HAPPY LIFE TOASTMASTERS CLUB, 7613

基隆市立體育館(市立游泳池) 地址：基隆市信義區信二路 40-1 號 2 樓會議室

Time: 7:00 p.m. ~ 9:20 p.m. (1st & 3rd Friday Monthly)

The mission of a Toastmasters club

is to provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills , resulting in greater self-confidence and personal growth.

Meeting Theme:

Time		Program	Apr 22	May 06	May 20
			(#472)	(#473)	(#474)
10m	19:00	Registration and venue setup	Club officers	Club officers	Club officers
15m	19:10	Meeting Call to Order	Timothy Chen	Timothy Chen	Timothy Chen
5m	19:25	Opening Remarks and check in	Kevin Ho	Kevin Ho	Kevin Ho
5m	19:30	Toastmaster of the Evening	Fernando Wang	Grace Lin	Fheng-Ying Li
2m	19:35	Timer	Joe Yang	Alan Chang	Alan Chang
		Ah counter + Vote Counter		Beth Yang	Beth Yang
10m	19:37	Joke session	Grace Lin	Alan Chang	Sunny Xu
7m	19:48	C2 Organize Your Speech Will there be no sea food left to catch by 2048?	Alan Chang C2	Fernando Wang C9	Timothy Chen C2
5m	19:56	A29 Special Occasion Speeches 3~5 mins Project 4: Presenting An Award The outstanding Toastmaster of the year	Joyce Hu	Kevin Ho A16	Joyce Hu (Workshop)
10m	20:02	High Performance Leadership 5~7 mins (in Mandarin) 最會溝通的政府	Joyce Hu	Joyce Hu A30	
1m	20:13	1 nd Timer & Ah Counter Report	Joe/	Alan/Beth	Alan Beth
10m Intermission					
10	20:23	Table Topics	Anita Wang	Frank Chen	Grace Lin
4m	20:34	General Evaluation Session	Ariel Chen	Sunny Xu	Fernando Wang
3m	20:38	Individual Evaluation-1 (2' ~ 3')	Sunny Xu	Irene Shu	Anita Wang
3m	20:41	Individual Evaluation-2 (2' ~ 3')	Kevin Ho	Joyce Hu	Ariel Chen
3m	20:44	Individual Evaluation-2 (2' ~ 3')	Beth Yang	Eddy Lin	
5m	20:47	Table topics Evaluation 5m		Fheng-Ying Li	Irene Xu
5m	20:52	Language evaluation 5m	Irene Shu	Ariel Chen	Zoe Tsai
1m	20:57	2 nd Timer & Ah Counter Report	Joe/	Alan/Beth	Alan/Beth
7m	20:59	General Evaluation (5'~7')	Ariel Chen	Sunny Xu	Fernando Wang
5m	21:06	Closing comment	Kevin Ho	Kevin Ho	Kevin Ho

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Please pass the ballot to vote counter

The best role in the meeting _____

The best table topics speaker _____

Please go to our club website for more information about Venue and meeting roles

<http://kevinhokee.wix.com/happy-life>

C 2. Organize Your Speech

Objectives:

- ◆ Select an appropriate outline which allows listeners to easily follow and understand your speech.
- ◆ Make your message clear, with supporting material directly contributing to that message.
- ◆ Use appropriate transitions when moving from one idea to another.
- ◆ Create a strong opening and conclusion.

Time: 5 - 7 minutes

A29 Advanced Communication Series : Special Occasion Speeches

Project 4: Presenting An Award

Objectives:

- ◆ Present an award with dignity and grace
- ◆ Acknowledge the contributions of the recipient

Time: 3- 5 minutes